

Petite Lakes Highwood Association

Meeting Minutes from 7/22/2019

- 1) Meeting called to order at 6:45 pm
- 2) Officers Present: Bob Leavitt, Joe Kozlowski, Shannon Turk, Amanda Wood, Mary Sena, Lauren Hart
- 3) Officers Absent: Sam Terranova
- 4) Acceptance of Agenda: Mary accepts, Amanda seconded
- 5) Acceptance of Minutes: Joe accepts, Shannon seconded
- 6) Correspondence:
 - a. Nancy Nava called Lauren regarding Lien on property , Amanda gave Lauren paperwork to take to Chase Bank to have notarized
 - b. Mail is getting returned for William Dax and Wayne Beck
 - c. Bob received correspondence from the Secretary of State regarding Not for Profit status, paperwork is due 10/1/2019
 - c.i. Amanda will do paperwork online and submit payment to get reimbursed
- 7) President's Report
 - a. Photos on website are now Apple friendly
 - b. Concerns with cars parked at Basketball court – discussed placing signs to redirect parking to the top of the ramp
 - c. Has receipt for basketball hoop to submit to treasurer
- 8) Treasure's Report
 - a. Amanda received bill for board insurance in the amount of \$100.00
 - b. Pulled forms regarding Becky Jansen's address being listed for PO Box bill

- c. There are 13 unpaid dues
- d. Account Totals:
 - d.i. Checking: \$26,986.33
 - d.ii. Savings: \$20,460.64

9) Other Reports:

- a. Mary received a complaint regarding the fence that was put up at Bob Church's house, Lake County was called but she is unsure what came of it.
- b. Mary spoke with Jim Jorgeson regarding street cleaning, she also said they are aware of the street light being out
- c. Mary emailed about drain across from 24987 W. Forest – she is unsure what division deals with the flowing water situation.
- d. Joe reported that the boat at slip #3 is leaking gas – he addressed it with the owner of the boat. The boat was pulled and repaired.
- e. Joe gave Bob the updated pier list
- f. Joe reported a conversation he had with Toni in regards to having a slip available as a transient slip for guest to use
- g. Weed abatement scheduled for 8/1/2019

10) Continuing Business:

- a. Add budget to the website
- b. Annual Meeting List

11) New Business

- a. Slow down signs – Mary to discuss with Joe Jorgeson – if he says “no”, board approved going out and buying the “slow down, Kids at Play” signs from an area retailer.
- b. Getting “No Parking” signs to place at the bottom of the ramp
 - b.i. If “no parking” signs don't work, pursue Towing options

- c. Obtaining a receipt book for Treasure's use.
 - d. Cover letter for Lien Removal paperwork – Lauren will work on letter
- 12) Added Topic to the Annual meeting agenda:
- a.i. ATV's on the parkway tearing up the grass – \$5000.00 has been spent over the last two years to maintain the parkway.
- 13) Next meeting: 8/21/2019, 6:30pm @ Dockers North

Meeting Adjourned: 9:19pm

Submitted by Lauren Hart, secretary